

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON 26TH AUGUST, 2017 AT THE
ONGC GUEST HOUSE, NOIDA**

An Executive Committee meeting was held on 26th August'17 at 5.30 pm at the ONGC Guest House, Noida which has been attended by the following members:-

Shri A K Hazarika	President
“ Ashok Varma	Vice President
“ K C Gupta	General Secretary
“ Ranjit Singh	Joint Secretary
“ Shiv Dayal	Treasurer
“ Kanchan Kumar	Chief Editor
“ B S Talwar	Executive Member
“ Makhan Lal	Executive Member

Leave of absence was granted to Shri K N Khan and Mrs. Meena Kapoor.

This was the first Executive Committee meeting under the new President of Association Mr. A K Hazarika, who was unanimously elected by General Body of the Association in GBM held on 19th of August 2017 as new President of the Association when earlier President Mr. Jauhari Lal resigned. The Committee welcomed Shri Hazarika and expressed their confidence in him to fulfill the mandate of the Association and to take the Association to greater height of success. Shri Hazarika also expressed his thanks to members for reposing confidence on him by selecting him as President unanimously and he assured that with cooperation of every member, he will be able to fulfill the aspiration of every member of the Association and to all retirees of ONGC at large. He also expressed his confidence to fulfill the objective of the Association with the support of all Executive members. The Committee also welcomed Shri Makhan Lal as Executive member.

The Executive Committee placed on record its appreciation for Dr Jauhari Lal, the ex President, for the achievements of the Association, during his tenure and bringing it to a new heights.

Thereafter the Agenda points, which were already circulated by e-mail, were taken up. The following points were discussed and the decisions were taken as under:-

1. Selection of General Secretary:

Shri K C Gupta, General Secretary , mentioned that he was selected as General Secretary of the Association in the General Body meeting, held on 12th August,2014 and since then, he is discharging the responsibilities to the best of his ability. He worked with Late Shri G D Dhingra and Dr Jauhari Lal who have been President during this period and Shri A K Hazarika and Shri Ashok Varma have been Vice Presidents. During this period, the Association have been registered under the Society of Registration Act, Exemption under section 80 G of the Income Tax Act were obtained. He was one of the Architects to arrange office space for the Association at the Kailash Building, K G Marg. Under his stewardship many Excursion tours of the Association were organized starting from first Nainital in 2015 and to Ranikhet in 2016 very successfully. Shri K C Gupta expressed that he has completed nearly three years and shown his willingness to be relieved from the post of General Secretary. He proposed the name of Shri Kanchan Kumar, Chief Editor, as the new General Secretary. It was discussed that the President, elect, was authorized at the General Body meeting held on 19th August,'17 to select General Secretary and the Vice President in consultation with Vice President and with General Secretary of the Executive Committee. Accordingly, the EC members discussed on the proposal of Sri Gupta and agreed to select Shri Kanchan Kumar as new General Secretary. President accepted the recommendation of members and approved the name of Shri Kanchan Kumar as General Secretary of the Association w.e.f 26th of August 2017.

All Executive members praised and appreciated the good work done by Shri Gupta for the Association and it has been placed on record the contribution and initiatives taken by Shri K C Gupta as General Secretary for the last three years for the Association and President assured that his services will still be required by the Association with different responsibility. The members also welcomed Shri Kanchan Kumar as new General Secretary.

2.Selection of One more Member as Vice President:

The General Body, in the meeting held on August 19th, 2017 had also authorized the President to nominate a Vice President against the position vacated by Shri Hazarika, in consultation with the Vice President and new General Secretary. Shri Hazarika stated that since the General Secretary has been nominated today only, the call to fill up the vacant post of Vice President shall be taken in due course. Till such time Association will work with one Vice President Shri Ashok Varma. The view was accepted by all EC members.

3. Members of Executive Committee:

The General Body, in the meeting held on August 19th, 2017, noted that Shri Ranjit Singh Joint Secretary and Shri Shiv Dayal, Treasurer and the following five were elected uncontested as the Executive Members :

1. Shri Kanchan Kumar
2. Mrs Meena Kapoor
3. Shri B S Talwar
4. Shri K N Khan
5. Shri Makhan Lal

As discussed in Agenda Item 1 above, Shri Kanchan Kumar was selected as the General Secretary, and so one post of the Executive Member has become vacant. The Executive Committee discussed and decided that Mr. K C Gupta be made an Executive Member, filling the vacancy.

Further the Committee noted that Mrs Meena Kapoor , Executive Member, had informed by her mail dated 21st August to President about her inability to continue to serve as Executive Member due to her health Problem. She also spoke to President over phone that she is resigning from the post due to her health problem only and expressed thanks to members for their support to her from time to time in discharging her duties. Executive Committee noted her concern and accepted her resignation from Executive Committee. The EC placed on record her contribution as Executive Member to Association during her tenure which is very praise worthy. In view of the situation above EC decided to induct Mrs. Manju Sood, former GGM (CISO), as lady member to the Executive Committee of the Association. The EC expected that with her background, the Association's communication system would become more effective.

The Executive Committee further noted that as per Bye-laws/ Rules and Regulations of the Ex-ONGC Executives Welfare Association, New Delhi, the composition of the Governing Committee shall be :

President	One Post
Vice President	Two Posts
General Secretary	One Post
Joint Secretary	One Post

Treasurer One Post

Executive Members Five Posts

The Governing Committee so constituted may also co-opt not more than Four other members on need basis. Maximum number of Governing Committee including co-opted members shall not exceed to Fifteen.

Considering the above, the Executive Committee considered co-opting two Executive Members as under within the permissible limit.

(i) Shri Kanchan Kumar, General Secretary Select conveyed that Shri S K Jain, Ex-ED (HR) has shown interest to join Executive Member of the Association. This point was then discussed that he may be very handy for coordination work with ONGC as he was in the H R Department of ONGC Ltd. Accordingly ,it was decided to induct Sri S K Jain as Executive member of the Association and to assign him the responsibility of Co-ordination with ONGC initially. His responsibility will be expanded in due course.

(ii) Shri A K Hazarika, President, expressed that Mr. S K Bakshi, who has been coordinating the Association Website with the website developer, might also be co-opted The Executive Committee This was agreed by the Executive Committee.

The Committee noted that after incorporating the aforesaid changes, the consolidated list of the Executive Committee is as under:

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|-----|--------------------|-------------------|
| 1. | Shri A K Hazarika | President |
| 2. | Shri Ashok Varma | Vice President |
| 3. | Shri Kanchan Kumar | General Secretary |
| 4. | Shri Ranjit Singh | Joint Secretary |
| 5. | Shri Shiv Dayal | Treasurer |
| 6. | Shri B S Talwar | Executive Member |
| 7. | Shri K N Khan | Executive Member |
| 8. | Shri Makhan Lal | Executive Member |
| 9. | Shri K C Gupta | Executive Member |
| 10. | Smt Manju Sood | Executive Member |

11. Shri S. K. Jain Executive Member
12. Shri S K Bakshi Executive Member

3. Communication System: Many members during GBM had expressed their dissatisfaction about the existing system of communication ie through posts or couriers which are not only costly but also inefficient. The matter had been discussed informally by the EC members after the GBM and It was decided that modern communication systems like SMS, WhatsApp, e-mail should be tried. Association's website should also be updated regularly and should be used as the major tool for disseminating information to the members. Mr. Varma VP explained that following preliminary actions have been taken to improve our communication system, and upon formal approval of the EC, further actions shall be initiated without any delay:

1. Actions initiated to update the Website exongcexecutives.org
2. A new e mail has been started. The id is eoewadelhi@gmail.com
3. A new cell phone connection has been taken exclusively for the association, mainly for sending and receiving SMS and WhatsApp messages
4. A WhatsApp identity has been created with the above cell phone number.
5. A Facebook page has been opened with the name' eoewa delhi' with the above email identity,

The House agreed that

- 1 A message from the President be posted on the Website about these decisions of the Executive Committee and the actions taken and proposed to improve the communication system.
- 2 E mails be sent to members whose e mails addresses are available
- 3 SMS be sent to members whose mobile phone numbers are available, requesting them to visit website and take further proposed actions.

The house also agreed that use of the cell phone be avoided to receive verbal communications as the Association does not have sufficient manpower to attend to phone calls. It also agreed to not to start a WhatsApp group as managing such a large group would be difficult and time consuming!

4 .Roles and Responsibilities/ work distribution for office bearers:

(i) Website:- President mentioned that in future, website would be one of the main source of communication and all important information should be uploaded at the website and updated on regular basis by Shri S K Bakshi. Mrs Manju Sood shall monitor, check and control the content being uploaded.

(ii) Grievances of the members:- The major objective of the Association is to attend to the grievances and problems of its members, but there is lot of scope for improvement on this count. It was agreed by all that Shri Makhan Lal, new Executive Member is a very experienced person and would be quite suitable to look into the grievances of members and take steps towards solving them. Shri Makhan Lal was therefore assigned the responsibility of Grievance Cell of the Association which he very willingly accepted. He will compile the issues of Members in different categories, bring out Agenda for discussion in the meeting and will forward action/solution and suggestion for action by Association to give relief to members. He will also attend the meetings with the HR representative of ONGC Ltd., being organized by ONGC for the purpose. ONGC has also informed about installation of dedicated help line no 011-22406805 for the Retirees. Also informed vide letter no DLH/GM(HR)-HC/SEE/2017-18 Dated 27.7.17 that there will be two meetings in a month i.e. on 10th and 20th of every month at 10 am to 1 pm at 6th floor, Scope Minar, Laxmi Nagar with representatives of our Association to listen to the grievances of our members. Miss Anjana Bora and Mr. Dinesh Kumar are the Nodal officers.

(iii) Role and Responsibility of Joint Secretary :-The new General Secretary will assign the role and responsibility to the Joint Secretary.

(iv) Organizing Functions and Excursions:- Shri B S Talwar, Executive Member, has been assigned the responsibility for organizing any function of Association, future Excursion tours, programs etc. President desired that for future tours, certain standard of quality of accommodation, arrangements of travel by Train or Bus, quality of food have to be maintained. For maintaining that standard whatever cost comes per head will be informed to members and who can afford to bear that cost will only be accommodated to such tours. All such tours organized under the name of EOEWA with or without financial support from Association will not allow any members other than members of the Association to join in such tours. Also members suggested that such tours should include Members and their Spouses only. If any member wants to include their relatives and their grand children below the age of 12 years are required to seek written permission from Association by giving ample reason for permission to include with full payment.

iv) Cultural Activities :-Shri K C Gupta has been assigned the responsibility of the Cultural activities of the Association and its related programs etc.

(vi) Accounts: It was discussed that the Treasurer should put up the Accounts for the Year ending 31.3.2017 of the Association and the Accounts for the Excursion Tour of Dalhousie, held from 27.7.'17 to 30.7.'17, in the next EC meeting.

(vii) Sri Ashok Varma, Vice President, suggested to design the new Letter head, in view of changes of Executive Members.

5. Induction of Mr I S Kalsi and Mr B L Ghasolia as Member Representative:

It was discussed at the General Body meeting, held on 19.8.17, that many members of the Association reside in other nearby cities and towns and their issues also need to be addressed by Association. In order to have proper co ordination with such members it was discussed and decided to declare Mr. I. S. Kalsi and Mr. B. L. Ghasolia as Member Representative for the members of the Association residing in or close to their areas. It was decided that Mr I S Kalsi, who is living in Chandigarh, may represent the members of his area like Chandigarh, Jalandhar and Punjab etc.. Similarly, Mr B L Ghasolia, who is living in Jaipur, may represent members of his area like Jaipur, Udaipur and adjoining places of Rajasthan. Formal communication to them be issued by Gen. Secretary.

It was decided that both will be Member Representative of their above-mentioned areas and will be invited to meetings as and when required.

6. Patron of the Association :- Considering immense contribution to the Association, it was discussed to appoint Mr. B. C. Bora, former CMD also as PATRON of the Association. In the last Executive Committee meeting it was already decided to appoint Sri S. K. Manglik and Sri. D. N. Awasthi as Patron of the Association. Formal Appointment letters to these three Gentlemen in Association letter Head be Issued by President.

7. Any other Points:-

(i) Welfare Schemes for retirees prior to 2007:-President informed that he received a mail from Shri Nirmal Kumar, General secretary of Mumbai Ex ONGC Executives Welfare Association, mentioning that CWC, Dehradun had submitted a proposal to CMD, ONGC regarding institution of a welfare Schemes for Retirees prior to 2007 as their present Pension scheme is not adequate to live a normal life under the provision of 1.5% of PBT w.e.f 2007 and requested him to take up the matter with CMD, ONGC for its early approval. CWC has got some assurance from CMD also that he will do something soon. President assured Shri Nirmal Kumar that our Association are equally very much concern about the plight of our members who retired before 2007 and all out effort shall be made by Delhi Association to push the proposal further. He requested Shri Nirmal Kumar to send a hard copy of the proposal to him which is awaited. Shri Ranjit Singh confirmed that he can arrange a copy of the proposal. He was advised by President to send the same to him quickly as he and Vice President are likely to meet CMD and Dir(HR) next week.

(ii) Naturopathy Treatment :- Some members have suggested that Naturopathy treatment has become popular among Senior citizens and many very good such Naturopathy centers have opened up in many cities in India. It is also reported that many people have been benefited from such treatment as such treatment suits older people. As on date ONGC does not recognize such

treatment and cost of such treatment can only be reimbursed if the Center of treatment is Central Govt. approved. Members requested President to take up this matter with ONGC for inclusion as recognized Medical treatment which will benefit our Members. This point was discussed in the meeting and it has been agreed by all to prepare a proposal after taking inputs from Members regarding type of treatment, its Centers and cost of different treatments etc and will be taken up with Dir (HR) for consideration

There being no other matter, the meeting ended with a vote of thanks to the Chair.

APPROVED

(K C Gupta)

General Secretary

(A K Hazarika)

President