

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD ON November 3, 2017

An Executive Committee meeting was held on November 3, 2017 at 11.30 am at the ONGC Office, Scope Minar, Laxmi Nagar, New Delhi which was attended by the following members:-

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| Shri A K Hazarika | President |
| Shri Ashok Varma | Vice President |
| Shri Kanchan Kumar | General Secretary |
| Shri Shiv Dayal | Treasurer |
| Shri Ranjit Singh | Joint Secretary |
| Shri K C Gupta | Executive Member |
| Shri B S Talwar | Executive Member |
| Shri S K Jain | Executive Member |
| Shri S K Bakshi | Executive Member |
| Mrs Manju Sood. | Executive Member |

Leave of absence was granted to S/Shri K N Khan and Makhan Lal.

1. Confirmation of the Minutes of the meeting held on the 20th Sep 2017: Minutes as circulated was confirmed.
2. Revamping of the Website and System to communicate with Members: After a detailed discussion, a committee consisting of Shri Ashok Varma, Mrs Manju Sood and Mr. S K Bakshi was constituted to bring out required changes upgradation to make our website more attractive. Also automatic birthday wishes of individual member with a pop up arrangement and a message of wish from Association and similarly on events like Diwali, Puja, Holi and other festivals day Association wishes to members and family be incorporated in the Web site. [Shri Ashok Varma, Mrs Manju Sood and Mr. S K Bakshi]
3. It was decided that a hyperlink to bandhan.ongc.co.in be placed on the website of the Association. [Mr. S K Bakshi]
4. Updating of Directory: Shri Ranjit Singh informed the work is in progress and assured to be completed by December. In this regard, the President suggested that sufficient time has already

passed in updating our directory so whatever information he provided earlier after talking to members be uploaded immediately and the directory should be updated on regular basis with further input being provided by Sri Ranjit Singh. [Sri Ashok Varma, Sri S K Bakshi and Shri Ranjit Singh]

5. Grievances of the members: As decided earlier Shri Makhan Lal should attend the fortnightly meeting with ONGC HR team on 10th and 20th of every month to discuss on the grievances of our members. A compiled list of grievances be placed at the next meeting of the EC. [Shri Makhan Lal]

6. Mr. B.L Ghasolia and Sri Iqbal Kalsi, the member representatives, be invited to the next meeting of EC to discuss the issues/ suggestions of members of their area. The General Secretary should talk to both and inform them that EC wanted to invite them for the next EC meeting at Delhi which is likely to be in December. Meanwhile they should interact with the members of their area and their issues be compiled and send to us to include in the Agenda to be discussed in next meeting. [Shri Kanchan Kumar]

7. Shri. B.S. Talwar apprised the details about the next excursion tour to Shimla, Kufri and other sightseeing places which will cost Rs 11,000 per head. However, further discussion and decision could not be taken. This will be taken up in the next meeting. [Shri. B.S. Talwar and Shri KC Gupta]

8. Medical Facilities: On the request of the President, Mrs Manjri Nigam, DGM (HR) attended the meeting. Shri Hazarika, the President, informed the EC that members are now started contacting the President and the Vice President in case of emergency or any abnormal delay in medical bills payment. The President appreciated the quick response by the Doctors and the Team of Separated Employees Cell.

Considering the large inflow of about 600 bills every month, the President suggested Ms Manjri Nigam that the authorization in SAP be given to two executives to process the claims.

9. Credit facility for OPD treatment/ consultation and medicines from empaneled Pharmacy: Mrs. Manjri Nigam informed that credit facility for OPD treatment and Consultancy may not be possible which is available on reimbursement basis only at present, however empanelment of pharmacies for purchase of medicines on credit is under active consideration of ONGC management for Delhi and she also confirmed that this facility in many work centers of ONGC including OVL has already been provided. This issue will be further discussed in our next meeting with Director (HR) and CMD.

10. Shri Ashok Varma, the Vice President, apprised that as discussed with the President, a sms was sent to the members regarding the upward revision of the Gratuity limit w.e.f 1.1.2016 from

Rs. 10 lakh to Rs. 20 Lakh. Sri Kanchan Kumar, General Secretary informed that pay revision for Central Govt Employees was effective from 1.1.2016 whereas pay revision for employees of central PSUs was effective from 1.1.2017 only. So our employees will get enhancement of Gratuity amount w.e.f 1.1.2017. HR department of ONGC will issue circular to this effect shortly and additional amount our employees who retired during the period effective from 1.1.2017 to Current date can claim additional amount of Rs. 10 lakh. Sri Ashok Varma to apprise all these members. [Ashok Varma]

11. The General Secretary informed the Association's Annual Accounts FY 2016-17 as circulated earlier has been audited and the Income Tax Return has been filed on time.

12. Membership of Mrs Manju Sood: Shri Shiv Dayal informed that in course of audit and filing return, it was noticed Mrs Manju Sood, a Member of Executive Committee, is not a member of the Association. As membership is pre-requisite, Mrs Sood was advised to become a member immediately. [Mrs Manju Sood]

13. The EC noted that Dalhousie Excursion Account prepared by Shri Ranjit Singh has been placed on the Website.

14. The EC noted the Seminar Receipt and Expenditure Statement as circulated at the meeting by the Treasurer, Shri Shiv Dayal. The payment for Sponsorship and Advertisement has been received from all except Oil India. Follow up is being made. The President also talked to CMD OIL on this issue who assured to look into it. [Shri Shiv Dayal]

15. Membership Drive: The President appreciated Mrs Manjiri Nigam and Ms Anjana Bora for sending the list of Retiring officers of Delhi region in every month and requested to send their current email address and mobile number. This will enable the Association to contact them. [Shri A K Hazarika and Shri Kanchan Kumar]... President suggested that system should be made simple. We should send only email to members asking the details of the officer as per requirement of form through a return reply mail only. Also provide him/ her our Account details to remit Rs.2500 in the name of the Association to become member. [Ashok Varma]

16. Shri. A K Hazarika, the President, requested Shri S K Jain to discuss with Mr Alok Mishra ED (HR) with ONGC regarding Asha Kiran, Felicitation of Seniors, Agrani Samman and other issues. [Shri S K Jain]

17. Contribution towards social cause: Shri Ranjit Singh suggested that the Association should contribute towards the Armed forces war widows and their families. The EC appreciated the concern for social cause. However as the Association has limited sources of funds, such financial support may not be possible.

18. Mr. Kanchan Kumar informed that on an invitation by the ONGC REWA Mumbai, he attended the meeting on October 29. He briefed about the issues relating to the revision in the pension under EPS 1995 and formation of All India Federation of Central PSUs and States PSUs as discussed at the REWA meeting. He further informed that REWA Mumbai is also not agreement to join National Federation at this stage to fight the case in court. The EC deliberated and decided to wait for the decision of REWA Mumbai on this issue.

19. A presentation on Old Age Support Services was made by “Eldercare”. The EC appreciated the efforts made and suggested to approach ONGC HR to take it forward.

20. Next Seminar: The discussion on this point was deferred for the next meeting. [Shri A K Hazarika and Shri Ashok Varma]

The meeting ended with thanks to the chair.

Sd/-

(Kanchan Kumar)

General Secretary

Sd/-

(A K Hazarika)

President